



ST. EDWARD'S PARISH COUNCIL MEETING MINUTES

November 17, 2015, 8:30 PM

PRAYER

ADMINISTRATION UPDATE

Sherrie Schroeder

- **Income & Expenses:** YTD Income: \$372,301; October Income: \$88,389; YTD Expenditures: \$444,340; October Expenditures: \$130,485; Expenses are currently below planned levels
- **Archdiocesan Parish Profiles:** Profiles are submitted to the archdiocese as an information-collection device, to answer insurance questions and for planning purposes.
- **Knights of Columbus Pancake Breakfast:** Proceeds from this January event will benefit the Piano Fund.
- **Green Sheet:** St. Edward's Church submitted the Green Sheet on November 1st, qualifying our parish for the 25% discount.
- **Audit:** The Finance Council will choose between two firms for an audit at St. Edward's Church. An audit is generally done every five years or when a change in pastor occurs. The last audit at St. Edward's Church was done in June, 2011.
- **Revenue:** A revenue projection is scheduled for January.

50TH ANNIVERSARY AT ST. EDWARD'S CHURCH: 2017

Discussion:

- Committee members to include: Dan Shidla, Joan Black and Herman Viegas; founders still being sought
- Community Life will be coordinating a Pictorial Directory.
- Location of church relics still unknown.
- An old directory was recently shared with the parish office.

COMMUNIATIONS UPDATE

Melissa Cavanaugh

- **E-Blasts:** 478 e-blast subscribers; sign-up cards in pews
- **All-Parish Mailing:** 1,345 Advent newsletters mailed on 11/12/15; e-newsletter sign-up available online
- **Paid Advertisements:** Paid advertisements include all-Deanery Advent ads and a full color front page ad for St. Edward's Christmas Masses on Dec. 10 in the Bloomington Sun Current
- **Press Releases:** Garnered free event publicity in Star Tribune, Sun Current and The Catholic Spirit, including photos in the Sun Current and The Catholic Spirit
- **Web Page:** Still updating old information on St. Edward's web page and creating interactive online forms
- **Social Media:** Eager to launch a St. Edward's Facebook page

TASK FORCE UPDATE

George Heenan & Bonnie Strand

Discussion / Feedback from Leadership Meeting

PARISH COUNCIL MEMBERS

Bob McBeath	Co-Chair
Jennifer Zupke	Co-Chair
George Heenan	Administration
Jimmy Ojo	Pastoral Care
Bonnie Strand	Social Justice & Charity
Patsy Murphy	Community Life
Eric Van Brocklin	Faith Formation
Herman Viegas	Worship
Andrew Johnson	Youth
Katie Koch / Maggie Peller	Youth

Paul Hufnagle	Trustee
Chuck Melby	Trustee

Father Brian Fier	Pastor
Sherrie Schroeder	Parish Administrator
Melissa Cavanaugh	Communications

IN ATTENDANCE

Bob McBeath
Jennifer Zupke
George Heenan
Bonnie Strand
Patsy Murphy
Herman Viegas
Andrew Johnson
Chuck Melby
Father Brian Fier
Sherrie Schroeder
Melissa Cavanaugh

MINUTES RECORDED BY

Melissa Cavanaugh

- **Social Justice & Charity:** Top 3 Priorities: (1) Involve people in social action and find volunteers; (2) Outreach: funding needs in our own community as well as ministries in the greater community; (3) Communication: raise awareness of social justice principles and issues
- **Financial:** Financial reports make expenses associated with visioning a big mountain
- **Faith Formation:** Engagement; questioned the need to bring back the nursery, when surveys had shown there is a lack of interest from parishioners to use it
- **Community Life:** New volunteers needed; welcoming
- **PC Chairs:** Engagement; building of community (knowing one another's names); call back those who have been disenchanting
- **Worship:** More data needed (like financial, trend analysis); convert data into information; upgrade sound system (costs vary widely)
- **Administration:** Technological/cultural changes, effort must be integrated (enablers for education, staff productivity); possibly form a Technology Committee; Building and Grounds; Stewardship needed; intentional welcoming; welcoming of both old and new; engagement of talent, especially from new parishioners

YEAR OF MERCY

Jen Zupke

Discussion:

- Keep this topic at the forefront for commission discussion
- Use the Jubilee Prayer to close meetings

Action:

- PC Members asked to attend the All-Parish Faith Formation event scheduled on Wednesday, December 2nd, at 6:30 PM, which will also serve as the kick-off for the Year of Mercy at St. Edward's Church. (Note: Rome's kick-off is December 8th.)

AGENDA FOR DECEMBER

- Please bring a treat to share at the next PC meeting, scheduled from **7:00-8:00 PM** on Tuesday, December 15th.

OCTOBER MINUTES

- Herman Viegas motioned to approve October minutes and Bonnie Strand seconded his motion; PC members approved minutes.

CLOSING PRAYER

- Meeting ended at 9:32 PM.

NEXT MEETING

- Tuesday, December 15, 2015, 7:00 PM
- Note: Please bring a treat to share with PC members.