



ST. EDWARD'S PARISH COUNCIL MEETING MINUTES

February 16, 2016, 8:30 PM

I. Prayer

II. Faith Formation Proposal

Judy Foster, Director of Faith Formation through Grade 8, and Patrick Smalley, Director of High School Faith Formation and Young Adults, were on hand to request that the "Proposal for Budget and Faith Formation Department Restructure" be approved for recommendation to the pastor and Finance Council (FC).

Discussion and Discernment:

- Financials are estimated; FC will determine financial feasibility
- A part time middle grades youth minister to be hired
- Judy to direct first sacraments and faith formation through grade 5 but would also direct adult faith formation; Patrick to direct confirmation, high school and young adult faith formation but would also supervise a middle grades youth minister
- Proposal seen as an opportunity to re-vision the flow of inter-generational faith formation and better utilize Judy and Patrick's skills while keeping tuition numbers competitive with surrounding parishes

Motions:

- Bonnie Strand motioned that the PC approve for recommendation to the pastor and Finance Council the proposed faith formation department restructure as presented on 2/16/16
- George Heenan seconded Bonnie's motion
- PC members in attendance voted "aye" (no opposition)

III. Administration Update

Profit & Loss Budget Performance:

- Seven month statement of operations, through 1/31/16, distributed to PC members
- Income to date less than planned by \$124K
- Expenses to date less than planned by \$54K (with Social Justice monies pending)

Audit:

- Finished, with final copy on file

IV. Leadership Transition

Terms:

- Two members' terms will end in June, 2016—Jimmy Ojo & Herman Viegas; both could re-up for another three years, beginning August, 2016

Leadership Guide:

- Selection of members to include, but not exclusive to, possible commission recommendations
- Training and indoctrination of new members

PARISH COUNCIL MEMBERS

Bob McBeath	Co-Chair
Jennifer Zupke	Co-Chair
George Heenan	Administration
Jimmy Ojo	Pastoral Care
Bonnie Strand	Social Justice & Charity
Patsy Murphy	Community Life
Eric Van Brocklin	Faith Formation
Herman Viegas	Worship
Andrew Johnson	Youth
Maggie Peller	Youth

Paul Hufnagle	Trustee
Chuck Melby	Trustee

Father Brian Fier	Pastor
Sherrie Schroeder	Parish Administrator
Melissa Cavanaugh	Dir. of Communications

IN ATTENDANCE

Bob McBeath
Jennifer Zupke
George Heenan
Bonnie Strand
Patsy Murphy
Jimmy Ojo
Andrew Johnson
Maggie Peller
Sherrie Schroeder
Melissa Cavanaugh

Patrick Smalley	Staff
Judy Foster	Staff
Tammy Kealy	Parishioner
Angie Dunbar	Parishioner

V. Social Justice Tithing Task Force Proposal

Allocation of Social Justice and Charity Outreach Funding *(done by the Social Justice Commission, which includes pastor and staff person):*

- In this method, the Social Justice Commission includes all of the key people, rather than leaving it in the hands of any one person
- The Commission should be able to easily facilitate this process, with the current amount of money to be allocated
- In the future, if needed, the Social Justice Commission could choose to create a new Social Justice and Charity Outreach committee to allocate these funds

The Tithing Constitution *(Since we are not calling this tithing" any more (but rather Social Justice & Charity Outreach Funding) and not advocating the use of a committee at this moment, the need for a Tithing Committee Constitution at this time is negated):*

- When and if the Social Justice Commission discerns the need to create a new committee for Social Justice and Charity Outreach allocation, they could revisit the Tithing Committee Constitution and modify it to reflect the new committee and the needs of the time

Motions:

- Bonnie Strand motioned that the PC approve for recommendation to the pastor and Finance Council the "Allocation of the Social Justice and Charity Outreach Funding" and "The Tithing Constitution" (as outlined above)
- George Heenan seconded Bonnie's motion
- PC members in attendance voted "aye" (no opposition)

VI. Fundraising

Discussion:

- Immaculate Conception shared their fundraising policy; another request to other parishes will go out
- St. Edward's Church should have guidelines in place before fundraising efforts begin

Motions:

- Bonnie Strand motioned that the Administration Commission gather and recommend fundraising guidelines to the PC
- Jimmy Ojo seconded Bonnie's motion
- PC members in attendance voted: "Aye" (no opposition)

VII. Agenda for March and Closing Prayer

Budget:

- Continue status quo, but brainstorming of new ideas important for engaging parishioners (like a possible follow-up letter to the stewardship mailing); send ideas to Sherrie and Father Brian
- More dialogue needed about critical assumptions, forecasts, trends, fundraising
- Financial transparency

Prayer Cards:

- Jimmy Ojo motioned that the PC approve for recommendation to the pastor the distribution of a prayer card for St. Edward's former pastor, Fr. Mike Tegeder
- Jen Zupke seconded Jimmy's motion
- PC members in attendance voted "aye" (no opposition)

Meeting ended at 9:42 PM

Next PC meeting: Tuesday, March 15, 2016, 8:30 PM