

# Church of St. Edward Parish Leadership Night April 2013

## INTRODUCTION

Our third parish Common Leadership Night meeting was held on April 11, 2013. Each commission met for an hour to work on their goals and share their activities with the other commission members. During the meeting, representatives from the Communications Committee met with each Commission to help them get started on gathering content for the new website. Below is a report from each commission.

## PARISH COUNCIL\*

There will be two openings on the Parish Council effective July 2013 to replace Beth Duffy, who resigned, and Teresa Donovan whose term ends. Thank you to both of them for their service. Carly Schirber and Ellen Berkowitz will serve another year as the youth representatives and Felicity Ferber will serve one more year. Nomination cards will be placed in the pews and announcements will be made at all Masses on April 20 & 21. Nominations will be accepted through May 5. Under the oversight of the Finance Council the preparation of the 2013-2014 budgeting process has begun with the goal to have it completed by the end of June. It was agreed that more information needs to be provided to explain what PAR is and how it is being used at St. Edward. Periodic pulpit updates, newsletter articles and bulletin inserts will be developed to keep parishioners informed. The role of the Parish Council within the PAR process was discussed and members expressed concerns that the process needs to be more closely followed in making decisions and providing transparency.

## ADMINISTRATION COMMISSION

The members of the newly formed **Stewardship Committee** are working on a campaign theme and establishing time, talent and treasure goals.

A member of the commission is working with the Pastor and Parish Administrator to develop a framework for providing human resource assistance.

The **Communications Committee** has launched Phase 1 of the website redesign. Commission and committee members are being recruited to gather and organize website content for their ministries. Our website consultant will be working with them to edit the content. Work is being done to define and outline budget needs for this project for the next year.

The **Building and Grounds Committee** reported that the LED light project is on schedule and is being funded using both grant and rebate dollars. Lights that will be replaced are exterior lights on the building and interior lights in the social hall, foyer and wall sconces. Brian Swain is now the Coordinator of Maintenance & Facilities and Dan Arrenholz has joined our staff as part-time Maintenance .

## FORMATION COMMISSION

The commission discussed plans for their section of the new website and determined the need for pages for Adult Faith, High School, and SS-8. The commission continued to work on their six issues which are: address the budget for speakers for faith formation; increase awareness of the formation programs through better communications; expand the audiences for the programs; develop more inter-generational events and theme sessions; work to increase the numbers of volunteers, adult attendees and children attendees in the programs; and increase programs for 10-12th graders. Their plan for future meetings is to focus on one or two of their issues at a time and develop action plans to solve the issue or meet the need.

## **PASTORAL CARE COMMISSION**

The committees of this commission continue to meet as needed. Mary Kay Hird will be working with the website consultant and members of the committees to update the website pages for all of their ministries. The commission continues to recruit another co-chair. Deacon Jim DeShane will be the Coordinator of Pastoral Care beginning July 1st.

## **SOCIAL JUSTICE & CHARITY COMMISSION**

A third goal was established to increase the number of committed volunteers in Social Justice Ministries especially people age 55 and under. Committees are reviewing their current webpages to provide updates and explore ways to keep the information fresh. The youth Pancake Breakfast raised \$2,000 for the Sister Parishes. Eighty kitchen kits were collected for Bridging. Planning is starting for the Feast of St. Edward. Mary Pat Potts and Sue Kellet will travel to Nicaragua in May to work with our sister parish and attend a meeting to discuss shipping food to Feed My Starving Children. The VEAP Garden Committee has been meeting and is looking for volunteers. VEAP plans to be in their new facility by June 1. The next Families Moving Forward will be in September and new volunteers are being sought.

## **COMMUNITY COMMISSION**

The commission continues to work to develop ideas to help increase volunteers for all ministries especially the Feast of St. Edward. As the inventory of the talents/gifts of parishioners is developed, email addresses will be added. The commission continues to recruit more volunteers and is seeking another co-chair.

## **WORSHIP COMMISSION**

The commission will continue to work to finalize the job description for the new Coordinator of Liturgy & Music. Clarification has been requested on how the PAR process was used in making the decision for the new hire and the difference between the titles of Director and Coordinator. June 8 & 9 are the dates for Lonne Murphy's retirement party and details will follow. Additional commission members are being sought along with a co-chair. Judy DeBruyne-Hodgson will become the Coordinator of Liturgy & Worship effective July 1st.

*The next Leadership Night is Tuesday, May 21 at 7:00 PM.*

*\*Minutes of the Parish Council meeting are available on the parish website and in the wooden rack outside the parish office.*