

**St Edward Parish Council Meeting
June 18, 2013 Minutes**

Present: Michael Barg, Ellen Berkowitz, Teresa Donovan, Felicity Furber, Molly Mitch, Larry Poston, Martie McMahan, Jimmy Ojo, Carly Schirber, Sherrie Schroeder, Barry Weber, Herman Viegas, Jennifer Zupke

Absent: Fr. Brian Fier, Dan Kinsella, Dan Shidla

Guests: LuAnn Olson

New Parish Council members Jimmy Ojo and Herman Viegas were introduced and welcomed. Teresa Donovan, whose term ends June 30, was thanked for her service on the Parish Council. Parish Council member assignments to the various Commissions for the 2013-14 year were discussed. Commission assignments are Felicity Ferber-Formation; Larry Poston-Social Justice & Charity; Jennifer Zupke-Community; and Dan Shidla-Administration. Next year the Parish Council Co-Chairs, Dan Kinsella and Martie McMahan, will not have a direct assignment to a particular Commission but will float at the Leadership Night Commission meetings. This leaves the Worship and Pastoral Care Commissions in need of PC representatives. Prior to the August 20 Leadership Night, Jimmy Ojo and Herman Viegas will decide which ones they will join. The Finance Council Chair provided a hard copy Financial Summary report for the period July 2012-May 2013. The summary is that Total Income was \$1,366,257, Total Expenses were \$1,374,157 for a Net Loss of (\$7,900) compared to budgeted Net Loss of (\$5,019). Envelope and plate collections through May were \$1,268,229 compared to the budget of \$1,384,608, a (\$116,379) variance; and compared to last year's amount of \$1,373,222, a (\$104,993) variance. Three PC members, Dan Kinsella, Dan Shidla, and Larry Poston will meet with the Parish Administrator and Finance Chair to review the preliminary 2013-14 budget. The budget will be completed in July, presented to the PC at their August meeting, and will be presented to the Parish along with the 2012-2013 financial results in August.

Several Commissions discussed their needs for additional volunteers and how to recruitment them. The PC discussed how this should be coordinated and agreed that the Community Commission owns this goal and will be responsible for coordinating volunteer activities with all of

the Commissions and Committees. The Community Commission set a new goal that by September 2013 they will develop a written procedure to recruit, coordinate and encourage parish volunteers.

It was reported that the small air conditioning chiller is no longer working but the main chiller can provide cooling for the entire building. The Parish Administrator and Director of Facilities and Maintenance will be working with the Building & Grounds Committee to develop a long term solution.

The Parish Administrator and Pastor addressed the issue of titles for the staff that was raised at the last PC meeting. The Parish Administrator advised that effective July 1 the job title of Director

will replace the job title of Coordinator.

There will not be a Common Leadership Night or Parish Council meeting in July. The next meeting date will be Tuesday, August 20.