

Church of St. Edward Parish Leadership Night June 2013

INTRODUCTION

Our fifth parish Common Leadership Night meeting was held on June 18, 2013 with 49 attendees. Each commission met for an hour to work on their goals and share their activities with the other commission members. Below is a report from each commission.

PARISH COUNCIL*

New Parish Council members Jimmy Ojo and Herman Viegas attended their first PC meeting. Several Commissions discussed their needs for additional volunteers and how to recruit them. The PC discussed how this should be coordinated and agreed that the Community Commission owns this goal and will be responsible for coordinating volunteer activities with all of the Commissions and Committees. The Community Commission set a new goal that by September 2013 they will develop a written procedure to recruit, coordinate and encourage parish volunteers. A hard copy of the May 2013 financial statement was presented to the PC. The Finance Council continues to work on the 2013-2014 budget and will review the preliminary budget with three representatives of the PC prior to finalization. The Parish Administrator and Pastor addressed the issue of titles for the staff that was raised at the last PC meeting. The Parish Administrator advised that effective July 1 the job title of Director will replace the job title of Coordinator. Teresa Donovan, whose PC term ends June 30, attended her last PC meeting and was thanked for her service.

ADMINISTRATION COMMISSION

The Stewardship Committee has developed a draft of their mission statement and is working on the 2013 theme and rollout strategies. The Communications Committee continues to work with our consultant to develop the website. The commissions have provided content for their ministries and the consultant is editing the content and working on the design of the website. The Building and Grounds Committee reported that they will be updating the long term capital budget. The roof over the social hall and foyer has been resurfaced as scheduled in their three year plan. Also the parking lot has been patched and restriped as planned. The small air conditioning chiller has stopped working and a plan is being developed to assure adequate cooling will be provided.

FORMATION COMMISSION

The commission addressed three of their issues and needs-Awareness of Formation Programs; Expanding our Target Audience; and Need for More Intergenerational Events. Work has started to develop a monthly Adult Faith Formation Wednesday Night Parent Program that would be offered to those who have children attending the Wednesday evening children's programs. The commission is reaching out to other St. Edward groups to increase awareness and attendance at Adult Faith Formation programs. A review of existing intergenerational theme session materials and plans will be made to determine how these programs can be recreated.

PASTORAL CARE COMMISSION

A Memorial Garden Committee has been formed and is moving forward with plans on how to administer and maintain the Memorial Garden. Jean Buell is moving forward with plans to form a

Spiritual Direction team. Stephen Ministry is finalizing their schedule for next year's speakers and training sessions. Young at Heart has their schedule set for next year. New security rules of the hospitals are presenting a challenge for the Hospital Ministry to find out who has been admitted but the ministry is doing fine. The Masonic Home ministry continues to provide mass for the residents. The commission would like the Parish Council to host a parish ministry fair this fall after Masses on a Donut Sunday. The commission continues to recruit another co-chair.

SOCIAL JUSTICE & CHARITY COMMISSION

The VEAP garden has been planted and the Garden Team meets every Wednesday to tend to the garden. The VEAP move to their new facility has been moved to October. Bridging's new venture called an Occasional Sale raised over \$20,000 which is being used to buy household supplies like towels, dishes, etc. for their clients. In an effort to find more volunteers the commission has proposed a monthly new parishioner night, possibly a pizza party, to make new members aware of volunteer opportunities. The commission continues to look for another co-chair.

COMMUNITY COMMISSION

The commission has established a new goal that by September 2013 they will develop a written procedure to recruit, coordinate and encourage parish volunteers. They will coordinate their recruiting efforts with the other commissions. Work continues on developing a welcoming process for new parishioners, and increasing awareness of the various parish ministries, events, and programs. The recruiting of volunteers for the Feast of St. Edward continues. The commission is seeking another co-chair.

WORSHIP COMMISSION

The commission announced that Dick Stoltman will be one of the commission co-chairs. Work continues to assist in finalizing the job description for the new Director of Liturgy & Music. Discussion and planning for the annual Penance Services has started. Michael Barg and Dick Stoltman have agreed to co-chair the Sacristan Committee and the search for a chair for the Greeter Committee continues. The Music Committee will meet in July to plan music for the remainder of Ordinary Time and will be seeking input from the cantors. The commission is looking to recruit instrumentalist from our parish to enhance the liturgies. A special thank you was given to everyone that assisted with the planning of the liturgies and parties for Lonne Murphy. Best wishes to Lonne and thank you for your dedicated service to St. Edward.

The next Leadership Night is Tuesday, August 20 at 7:00 PM.

**** Minutes of the Parish Council meeting are available on the parish website and in the wooden rack outside the parish office.***