

Church of St. Edward Parish Leadership Night March 2013

INTRODUCTION

Our second parish Common Leadership Night meeting was held on March 14, 2013. Each commission met for an hour to work on their goals and share their activities with the other commission members. Below is a report from each commission.

PARISH COUNCIL*

The Council reviewed a proposal from the Tithing Committee to approve three recommended changes to the Tithing Committee Constitution. The three changes would be to clarify the definition of collections to be included in the tithing funding formula, allow the committee to allocate but not distribute all funds prior to fiscal year end in order to work with the outreach programs and the timing of their funding needs, and modify the selection process for new members. The proposal was approved and the Parish Council will work with the Tithing Committee to finalize the changes. Representatives from the Administration, Pastoral Care and Worship commissions will be meeting with the Pastor and Parish Administrator to review the status and process for filling the Maintenance Coordinator, Pastoral Care Coordinator, and Worship Coordinator positions. The Stewardship Committee has been formed and will have their first meeting this month. The Finance Council will be asked to review the funding of the building reserve fund for the next fiscal year. The Pastoral Care Commission will be asked to determine the organizational structure of the Spiritual Life Committee. Initiatives will be developed to communicate the workings of PAR to parishioners. The Worship Commission reported that at this time no change will be made to the weekend Mass schedule since we have adequate priest and volunteer coverage.

ADMINISTRATION COMMISSION

The Stewardship Committee reported that it has recruited several new members to help parishioners identify ways to share their time, talents and treasures with our parish community. The first planning meeting will be held late in March.

A member of the commission will be meeting with the Parish Administrator and the Pastor to develop a plan to provide human resource assistance. Members of the various commissions will meet with the Pastor and Parish Administrator later this month to review and discuss the current open and future staff positions.

Members of the Communications Committee reported the approval from the Parish Council to begin a comprehensive IT systems assessment for the current and future needs of our parish. The committee is also developing a parish communications plan which will include an update to our website.

The Building and Grounds Committee reported the initial findings of our annual building and facilities audit indicated all major systems are in generally good repair. The committee recommended the Parish Council review our building reserves funding plan to insure we are properly funded for the continued upkeep of our building and grounds in the future.

FORMATION COMMISSION

The commission identified six issues and needs through their link and access process which are: address the budget for speakers for faith formation; increase awareness of the formation programs through better communications; expand the audiences for the programs; develop more inter-generational events and

theme sessions; work to increase the numbers of volunteers, adult attendees and children attendees in the programs; and increase programs for 10-12th graders. Commission members will be working on the visioning of how to meet these needs.

PASTORAL CARE COMMISSION

This was the first meeting of the re-established Pastoral Care Commission (PCC) under the new PAR format. The commission established two goals and will work to formulate a third goal at the next meeting. A team of commission members was selected to meet with the Pastor and Parish Administrator to review the job description and work that is being done to fill the Pastoral Care Coordinator position. Plans will be developed to better communicate to the parishioners the various ministries provided. Each committee in the commission will have a representative on the Pastoral Care Commission. The commission is also looking for another co-chair.

SOCIAL JUSTICE & CHARITY COMMISSION

This was the first meeting of the re-established Social Justice & Charity Commission under the new PAR format. Two goals of the commission are listed on this report and a third goal will be developed at the next meeting. Families Moving Forward will be hosted April 21-28. St. Edward contributed over 10,000 pounds of food to VEAP this past year. A container of food for Feed My Starving Children will be sent to Nicaragua in June. A group from St. Edward will be going to the Dominican Republic in July to offer a camp for their Girls Home. The commission is also looking for another co-chair.

COMMUNITY COMMISSION

The commission continued to work on the goal of increasing volunteers and building an inventory of the talents/gifts of parishioners. The commission needs more volunteer members and individuals were identified to be invited to be commission members.

WORSHIP COMMISSION

The previous Spiritual Life & Worship committee is now the new Worship Commission under the PAR model. Additional commission members are being recruited. A team of commission members will meet with the Pastor and Parish Administrator to review the job description and work that is being done to fill the Worship Coordinator position that will become open when Lonnie Murphy retires in June. The goal of having spiritual direction available to assist parishioners on their spiritual journeys was given to the Parish Council to reassign to another commission after discernment by the Parish Council.

****Minutes of the Parish Council meeting are available in the wooden rack outside the parish office and on our website.***