

St. Edwards
Minutes of the Meeting of the Parish Council
May 20, 2014

Attending: Father Brian, Sherrie Schroeder, Paul Hufnagle, Jane Heither, Larry Poston, Jimmy Ojo, Martie McMahon, Barry Weber, Herman Viegas, Carli Schirber and Dan Kinsella

Not able to attend: Felicity Furber, Dan Shidla, Jen Zupke, Ellen Berkowitz

The PC meeting opened with Martie McMahon chairing the meeting.

Finance Council Report – Barry W. gave the regular monthly report from the finance committee. He distributed the financial summary as of April 2014. April collections continued the trend of being significantly unfavorable to budget. The shortfall in April left a loss for the month of \$22,000 vs. plan income of \$37,000. Projections indicate that with the help of the Offertory Giving Challenge, the parish will break even for fiscal 2014.

Administration Update – Sherrie noted that the focus of staff over the past month has been heavily centered on budgeting. One change will be to save money by shifting the costs of printing monthly calendars to a combination of printing as needed and including this information on the parish web site.

2014-2015 Planning – Barry updated the PC on the budget process for 2014-2015.

- Information worked on during the Leadership meeting will be used to update the budget.
- Father Brian to send a letter this week to the entire parish regarding the projected budget deficit for fiscal 2015. This letter will inform the parish on the deficit and ask for increased giving. A second letter will be sent to all parishioners with information on their family giving trends over the last three years.
- Based on the response of the parish, the 2015 budget will be adjusted to a new collections expectation. Jane H. stated the Finance Council will not approve a budget with a significant deficit.
- The Finance Council will work with a committee of the PC to plan alternatives for spending reductions. It is everyone's hope that the parish will respond with increased giving. However, in the event increased giving does not occur, the Finance Council working with the PC will be ready with alternatives.

Leadership Meeting Summaries From the Commissions:

At the Leadership meeting Father Brian asked the commissions to address two items:

1. How is the PAR process working for their commissions?
2. If spending cuts are needed, what would be reduced in their commission?

The Commissions reported as follows:

Worship:

- PAR – working well with high attendance
- Budget – no action taken on spending reductions as their staff director was on vacation.

- Other – request that do to their large number of attendees, they be allowed to use another room for Leadership nights.

Social Justice:

- PAR – no feedback given
- Budget – can reduce budget by 20% but total budget is only \$3,000.
- Other – want to send 2-3 people to Leadership meetings and save their time for commission meetings.

A proposal was made by Larry P. to adopt a parish theme of “We believe in the inherent dignity of the human person”. After discussion, during which concerns were voiced that this theme may be more appropriate as a commission theme, the proposal was withdrawn.

Pastoral Care:

- PAR: - propose leadership meetings be moved to every other month.
- Budget – 10% cut possible without hurting programs. Deeper cuts will have a drastic impact on programs. Request that available staff time be allocated to assisting Deacon Jim and serving the Pastoral needs of the parish (5-6 hours/month)

Community Life:

- PAR – working well; following CDI closely
- Budget – 20% in cuts have been identified

Administration:

- PAR – no input given
- Budget – both administration and building and grounds representatives felt that 20% in cuts is possible but more work is needed. Sherrie to work with staff on details.

Faith Formation:

- PAR – no input given
- Budget – came up with various ideas to shift costs to being more fee based by users. Would like to have more fund raisers including several ideas for youth program fund raising

Leadership Transition:

We have three nominees for PC at large seats. Dan K. and Martie will reach out to nominees this week. New PC members will be chosen/announced during 8:00 mass on June 8.

The June PC meeting has been moved to Thursday, June 26 7:00-8:30. There are no Leadership meetings in June or July.

Agenda items for June meeting:

- 2014-2015 budget approval
- PAR process revisit – come with your assessment of the effectiveness of PAR

Martie and Dan K. thanked PC, staff, Trustees and Finance Council members for all the extra time they are contributing to the budget and planning process.

The meeting concluded at approximately 9:50.

Respectfully submitted,
Dan Kinsella