



## PARISH COUNCIL MEMBERS

Bob McBeath	Co-Chair
Jennifer Zupke	Co-Chair
George Heenan	Administration
Jimmy Ojo	Pastoral Care
Bonnie Strand	Social Justice & Charity
Patsy Murphy	Community Life
Eric Van Brocklin	Faith Formation
Herman Viegas	Worship
Andrew Johnson	Youth
Katie Koch / Maggie Peller	Youth

Paul Hufnagle	Trustee
Chuck Melby	Trustee

Father Brian Fier	Pastor
Sherrie Schroeder	Parish Administrator
Melissa Cavanaugh	Communications

## IN ATTENDANCE

Bob McBeath  
 Jennifer Zupke  
 George Heenan  
 Jimmy Ojo  
 Bonnie Strand  
 Patsy Murphy  
 Eric Van Brocklin  
 Herman Viegas  
 Paul Hufnagle  
 Chuck Melby  
 Father Brian Fier  
 Sherrie Schroeder  
 Melissa Cavanaugh

## MINUTES RECORDED BY

Melissa Cavanaugh

# ST. EDWARD'S PARISH COUNCIL MEETING MINUTES

October 20, 2015, 8:30 PM

## PRAYER

## ADMINISTRATOR'S REPORT

*Melissa Cavanaugh*

- Communications Update: Advent newsletter being prepared; bulletin undergoing re-organization, with a possible cover re-design; e-blasts began in September; anxious to hear both negative and positive feedback on changes

*Sherrie Schroeder*

- Income in September and October has increased as parishioners return from summer cabins, etc.; hopefully the trend continues.
- Archdiocese annual report (green sheet) will be reviewed by Barry Weber and trustees. The plan is to submit by November 2nd, qualifying St. Edward's Church for a 25% discount on the assessment amount. Actual report deadline is November 16th.

## 50TH ANNIVERSARY AT ST. EDWARD'S CHURCH: 2017

### Discussion / Update:

- 50th anniversary celebration ideas include all-parish dinner and capital fundraiser
- Pictorial directory: Community Life leading this initiative
- Committee to form: Herman Viegas to serve as PC representative; Bob McBeath spoke with two founding members about the committee

### Action:

- Contact Harriet & Larry Peterson
- Continue to identify founding members
- Attempt to collect old photos to enhance St. Edward's archives
- Determine location of and origin of relics; the parish office has one relic but does not know its origin

## TASK FORCE UPDATE

*George Heenan & Bonnie Strand*

- "Planning Task Force Notes" distributed to PC members; pages two and three feature the "raw data" collected from parish staff
- Task Force to determine top five parish priorities (a vision for St. Edward's future)
- Leadership and direction needed from PC
- Next Task Force Meeting: November 5, 7:00-9:00 PM; all PC members welcome

**Discussion** (PC members asked to share first reactions to the distributed notes):

- How can St. Edward's Church engage parishioners better?
- With increased engagement, hopefully an increase of financial commitment will follow
- How to target college-aged Catholics?
- Continue financial stability at St. Edward's Church
- What is the policy regarding fundraising?

- Is money being spent effectively?
- Technology update may be needed for staff and facility
- Staff development

**Action:**

- PC members to consider the task force notes carefully and then share comments with George by November 5th.
- Younger parishioner / teen representation needed on the task force; Andrew Carlson has been invited to join.
- Staff should be thanked for quality input.

**EVALUATION OF PROGRAMS BY STAFF**

*Jen Zupke*

**Discussion:**

- Meshes with task force initiative
- What could help program effectiveness or generation of new ideas?

**Action:**

- E-mail Jen questions you want added for staff

**CHALLENGE**

*Father Brian Fier*

- How is each commission engaging "today's parish?"
- Rekindle tradition of staff reports to PC?

*Chuck Melby*

- Do the old ways still work?
- Are we ready for change?
- Should a PC member represent fundraising?

**AGENDA ITEMS FOR NOVEMBER**

Bonnie Strand asked how PC consensus is defined / determined; what is the process? Bob McBeath reported that majority rule is used.

**MINUTES**

- Bonnie Strand motioned to approve August minutes and Patsy Murphy seconded her motion; PC members approved minutes.
- Bonnie Strand motioned to approved September minutes and Herman Viegas seconded her motion; PC members approved minutes.

**CLOSE OF MEETING**

Meeting ended at 9:35 PM.

**NEXT MEETING**

Tuesday, November 17, 2015, 8:30 PM