



CHURCH OF ST. EDWARD PARISH COUNCIL MINUTES

February 21, 2017, 8:30 PM

I. Prayer

II. Presentation from Dc. Jim DeShane

Dc. Jim DeShane is recommending that two part-time / 25 hours per week directors (one for Community Life and one for Social Justice & Charity) be hired. He provided the following context and justification for his recommendation:

- **Example:** Dividing liturgy into two part-time staff members (Director of Liturgy and Director of Music) has served our parish well.
- **Different Skill Sets:** Directing social justice is based on knowing the principles of Catholic social teaching; directing community life is based on experience in development to include special event planning and fundraising.
- **Growth:** It can be difficult to grow programming without a commitment and focus to the ministry.
- **Engagement:** Because engagement so often equates financial health for a parish, a focused staff member for each area is recommended.
- **Administration Commission:** Our Administration Commission endorsed the two part-time position structure and recommends that we post the two positions as soon as possible.

III. Preliminary Budget (Fiscal Year 2017-18)

Dc. Mark Johanns, Parish Accountant, distributed a "Preliminary Budget #1" for fiscal year 2017-18. PC members examined "Income", "Gross Profit", "Expenses" and "Net Income". Notes during the examination of the budget include:

- The Finance Council (FC) has reviewed preliminary income projections for 2017-18.
- The projection for "Salaries & Benefits" does not include any staffing changes for 2017-18.
- The Community Life budget line includes the annual money allotted to the Feast of St. Edward; no additional money has been allocated for the 50th Anniversary Celebration.
- No money has been allocated for "Capital Reserve Expense"; the Building & Grounds Committee would like \$50,000 per year reserved to help meet projected expenses.
- All current staff ministry directors were consulted for this preliminary budget.

IV. Items for March / Closing Prayer

- **Special Session:** Next steps include making budget recommendations to FC prior to their March meeting. Therefore the PC will conduct a special session on Tuesday, March 7, at 7:00pm in order to review:
 - Action on possible staff hiring
 - Budget recommendations
 - Visioning notes
- **Next Regularly Scheduled PC Meeting:** March 21, 8:30pm
- **Meeting Ended:** 9:35pm

PARISH COUNCIL MEMBERS

Bob McBeath	Co-Chair
Jennifer Zupke	Co-Chair
George Heenan	Administration
Michael Soderlund	Pastoral Care
Bonnie Strand	Social Justice & Charity
Patsy Murphy	Community Life
Lois Hummel	Faith Formation
Michael Barg	Worship
Maggie Peller	Youth
Open	Youth
Paul Hufnagle	Trustee
Chuck Melby	Trustee
Father Brian Fier	Pastor
Sherrie Schroeder	Parish Administrator
Melissa Cavanaugh	Dir. of Communications

IN ATTENDANCE

Bob McBeath
Jen Zupke
Bonnie Strand
Patsy Murphy
Michael Soderlund
Michael Barg
George Heenan
Lois Hummel
Melissa Cavanaugh

Staff / Guests:

Dc. Mark Johanns Parish Accountant
Dc. Jim DeShane Dir. of Pastoral Care