

PC Meeting Minutes  
**March 17, 2015**

**Present:** Bob McBeath, Jen Zupke, Sherrie Schroeder, Dan Shidla, Jimmy Ojo, Larry Poston, Fr. Brian Fier, Andrew Johnson and Herman Viegas.

Meeting was called to order at 8:35 pm with an opening prayer.

Sherrie went over the Finance report. She also reported that the Parish has hired a new accountant that will be on staff instead of being an independent contractor.

Dan Shidla led the discussion of the budget forecast. It was brought up that there was a request to give \$32,075 to the group formerly known as Tithing for the current year and a request for \$50,000 to Tithing for the 2015-2016 budget year. A motion was made by Herman Viegas that the Parish Council recommends the request of \$32,075 be considered by the Finance Council. This motion received a 2<sup>nd</sup> nomination from Dan Shidla. The motion passed. Another motion was made by Dan Schidla that Parish Council recommends the Finance Council to give \$20,000 to Nativity. The motion received a 2<sup>nd</sup> nomination from Herman Viegas. The motion passed. Next year's budget has been received by the Finance Council to approve.

Leadership transition was discussed as Jen Zupke, Larry Poston, and Dan Schilda will all be transitioning off the Parish Council. Please talk to your commissions and encourage people to start discerning their future leadership on the Parish Council.

Meeting was concluded with a prayerful song and dismissed at 9:55 pm

## **Meeting minutes – April 21, 2015**

Meeting opened with prayer from Bob.

Members of the Social Justice Commission presented on the Tithing Task Force. They spoke about the need of more funds added to the 2016-2017 budget.

Finance Update – March is not yet complete as the Finance Council asked for some updates. March and April updates will be given at the May meeting.

March meeting minutes were approved.

Administration Update- Looking to bring a webmaster on site. A part-time position will be opening for July 2015. Sherrie will update the job description.

Leadership Transition- Keep recruiting from the commissions.

The remaining time was spent discussing the proposal from Social Justice Tithing Task Force. Many questions were raised regarding the decision making of fund distribution, envelope collections, and input from parishioners. This has been added as an agenda for May's meeting.

St. Edward's Parish Council Meeting  
**May 19, 2015**  
Meeting Minutes

**Present:** Bob McBeath, Jen Zupke, Sherrie Schroeder, Fr. Brian Fier, Larry Poston, Andrew Johnson, Kevin Curry, Dan Shidla

**Absent:** Herman, Jimmy, Eric, Paul and Jane

**Special Guest:** Jerry G.

Jen opened the meeting with a prayer.

Sherrie gave a Finance Council update – we are currently \$250,000 over proposed budget in income.

Social Justice is looking to the surplus for the \$32,000 for outreach. Nativity was reduced this year to \$20,000 and is budgeted to receive \$40,000 for next year. Staff Compensation was cut back and is being returned to staff. Long term we need to grow our capital funds. The addition of a webmaster/communications position could be a full-time position and this would add \$25,000 - \$30,000 to the budget and increase our deficit of \$114,000 to \$140,000. A motion was made to approve the budget – however, we did not have a quorum and voting on the motion was postponed to the June meeting.

Discussion on the Social Justice proposal – discussion of tithing vs. social outreach. There has been a request made to the Social Justice commission that a constitution and by-laws is needed in order to move forward with the consideration of their proposal. An itemized budget was also discussed. It has been suggested to poll our parishioners for their opinions on how funds should be allocated by the Social Justice commission. Jerry G. was there to answer any questions.

Recruitment for Parish Council and Finance Council – Bob will make announcements during masses of 5/23 and 5/24. Jen will make announcements during masses of 5/30 and 5/31.

Items for the June meeting – more discussion on the Social Outreach Proposal and review of the Leadership Guide.

Respectfully submitted-  
Jen Zupke

St. Edward's Parish Council  
Meeting Minutes  
**June 16, 2015**

In attendance: Bob McBeath, Jen Zupke, Sherrie Schroeder, Dan Shidla, Larry Poston, Herman Viegas, Jimmy Ojo

Guests: George Heenan, Bonnie Strand, Ron Strand

Bob opened the meeting with a prayer.

Social Justice Guidelines for Allocations – questions came up under the Primary Criteria for Funding item A. The wording on this needs to change so it can stand on its own as a criteria item. After some discussion a motion was made by Dan to approve the guidelines pending the rewording of the criteria. Herman made a 2<sup>nd</sup> on the motion and it was passed.

Finance Update – Currently our income is ahead of the budget due to the OGC and two estate gifts. The Communications position is going to be a full-time position so \$25,000 has been added to the deficit. The deficit is now at \$139,655. Finance Council will set aside \$140,000 in a separate account to be used as needed. Motion was made by Dan to approve the additional \$25,000 be accepted. Herman made a 2<sup>nd</sup> on the motion and it was passed.

April Minutes – motion was made by Jimmy to accept the minutes. Herman made a 2<sup>nd</sup> on the motion and it was passed.

May Minutes – motion was made by Dan to accept the minutes. Sherrie made a 2<sup>nd</sup> on the motion and it was passed.

Leadership Guide Discussion – George Heenan spoke on behalf of the Administration Commission on work that was suggested for updating the planning process of the Leadership Guide. Bob Mcbeath will forward the suggestions to the Parish Council. Other suggestions were discussed as to where language needs to be updated. Sherrie will get the suggested Diocesan Guidelines so we have an idea on where this needs to go.

Bob made a motion at 10:00 pm to close the meeting. Dan made his final 2<sup>nd</sup> of the motion!  
Good Night!

Respectfully submitted-  
Jen Zupke